Following are Final Summary Minutes of the Regular Meeting of the Elmwood Park Board of Education held on Tuesday, October 20, 2009. Official, more detailed minutes, are maintained in the Office of the Board Secretary.

The Regular Meeting of the Elmwood Park Board of Education was opened at 8:15 p.m. in the Memorial High School Media Center.

Present were: Jennifer Pellegrine, Arlene Rudmann, Lori Sproviero, Michael Bufis, Douglas DeMatteo, Louise Gerardi, Keith Cannizzo, and Sandra Balistrieri. Claire Kalinowski was absent from the meeting. Also present were Joseph F. Casapulla, Superintendent of School, Richard Tomko, Interim Assistant Superintendent, Curriculum & Instruction, Councilman Frank Caramagna, and Debra Ricci, Elmwood Park Health Department Officer.

The Statement of Compliance is hereby incorporated. "The October Work Meeting of the Elmwood Park Board of Education is scheduled for Tuesday, October 20, 2009, at 6:30 p.m. in the Memorial High School Teachers' Faculty Room. The Regular October Action Meeting of the Elmwood Park Board of Education is scheduled for Tuesday, October 20, 2009, at 8 p.m. in the Memorial High School Media Center."

During the work session of the board held at 6:30 p.m., Sousa & Stern Educational Consultants, LLC, gave their gave a presentation relative to their proposal for superintendent search services.

The regular meeting was opened to the public at 8:43 p.m. and closed to the public at 8:43 p.m.; reopened to the public at 9 p.m. and closed to the public at 9. No one addressed the board during the public portions of the meeting.

The board waived the order of business to allow: Debra Ricci, Elmwood Park Health Officer, to make a presentation relative to H1N1 Influenza; Joseph F. Casapulla, Superintendent of Schools, to give a presentation relative to the 2008/2009 Annual District Report of Violence and Vandalism, as attached; and for the presentation of certificates of appreciation to the following individuals.

#### 1. <u>PERSONNEL</u>

The superintendent recommends that the board of education acknowledge the accomplishment(s) of the following volunteers for their dedicated services to the Elmwood Park School District on a **CERTICICATE OF RECOGNITION:** 

#### **GANTNER AVENUE SCHOOL**

Ms. Maria Arena

Ms. Barbara DiSpoto

Ms. Dorin Aspras

Ms. Michelle Mongelli

Ms. Marlene DiStefano

Ms. Jeanne Freitag

#### **MEMORIAL MIDDLE SCHOOL**

Ms. Lisa Diaz

Ms. Lisa Dolack

Ms. Marina Gilaga

Ms. Sherri Dapcic-Kazias

Mr. Thomas Balistrieri

# **SIXTEENTH AVENUE SCHOOL**

Ms. Maryann Ehrmann

Ms. Suzanne Moncho

Ms. Carolyn Smith

Ms. Alison Ruglio

#### **GILBERT AVENUE SCHOOL**

Ms. Kristin Feeley

Mr. Jim Monaco

Ms. Kathy Monaco

Mr. Joseph Ramiccio

Mr. Thomas Feeley

# **MEMORIAL HIGH SCHOOL**

Ms. Veronica Alfonso

Mr. Victor Bonachea

Ms. Lisa DePascale

Ms. Shelly Helfgott

Ms. Cristina LaCognata

#### 2. PERSONNEL

Motion of Mr. Bufis, Seconded by Mr. DeMatteo, approving personnel resolutions A through E.

Vote: Approved unanimously by roll call vote of the members present. Mrs. Kalinowski was absent from the meeting.

A. The superintendent recommends that the board of education confirm/approve the *appointment(s)* of Ms. Gianna Mastromarino, 25 Susan Court, Elmwood Park 07407, as lunchroom monitor at Gantner Avenue School, at a rate of \$12.50 per hour, effective October 21, 2009, through June 25, 2010, pending results of drug screening and fingerprint check.

Note: This appointment does not include benefits, vacations, health benefits, sick leave, sabbatical leave, or any other benefits provided by contract between the Elmwood Park Education Association and the Elmwood Park Board of Education.

- B. The superintendent recommends that the board of education confirm/approve the *appointment(s)* of Ms. Rae Ann Sensale, 238 Garside Avenue, Wayne 07470, as a one to one aide, for district student(s) at Gilbert Avenue School, at a rate of \$12.50 per hour, effective October 21, 2009, through June 25, 2010, pending results of drug screening and finger print check.
- C. The superintendent recommends that the board of education confirm/approve the *appointment(s)* of Ms. Silvia Pappolla, 110 Bell Avenue, Saddle Brook 07663, as a classroom aide, for district student(s) at Gilbert Avenue School, at a rate of \$12.50 per hour, effective October 21, 2009, through June 25, 2010, pending results of drug screening and fingerprint check.
- D. The superintendent recommends that the board of education confirm/approve the *appointment(s)* of Ms. Kimberley Snow, 71 Thurmont Road, Denville 07834, as a one to one aide, for district student(s) at Gantner Avenue School, at a rate of \$12.50 per hour, effective October 21, 2009, through June 25, 2010, pending results of drug screening and fingerprint check.
- E. The superintendent recommends that the board of education confirm/approve the *unpaid leave of absence* for Ms. Marlana Gurrieri, grade 4 teacher, Gilbert Avenue School, for reasons of maternity, in accordance with the Federal Family Leave Act, subject to medical verification, as per board policy, effective January 4, 2010, through March 26, 2010, to return on or about March 29, 2010. (No sick or personal days will be used during this leave).

Motion of Mr. Cannizzo, Seconded by Mr. Bufis, approving personnel action F.

Vote: Approved unanimously by roll call vote of the members present. Mrs. Kalinowski was absent from the meeting.

F. The superintendent recommends that the board of education confirm/approve the *contract(s)* for Carole Wicks, Confidential Executive Secretary, as listed below and, as attached:

2008-2009 - \$52,125.00 2009-2010 - \$54,471.00 2010-2011 - \$57,058.00

Motion of Mrs. Sproviero, Seconded by Mr. Bufis, approving personnel action resolutions G through J.

Vote: Approved unanimously by roll call vote of the members present, with the exception of Mr. Bufis, who recused himself from the vote on item g.

G. The superintendent recommends that the board of education confirm/approve the *contract(s)* for *Kathleen Karcz*, Payroll Bookkeeper/Confidential Secretary, as listed below and, as attached:

2008-2009 - \$64,080.00 2009-2010 - \$66,964.00 2010-2011 - \$70,144.00

H. The superintendent recommends that the board of education confirm/approve the *contract(s)* for *Patricia Otten*, Confidential Executive Secretary, as listed below and, as attached:

2008-2009 - \$62,591.00 2009-2010 - \$65,407.00 2010-2011 - \$68,514.00

I. The superintendent recommends that the board of education confirm/approve the *contract(s)* for *Angel Justiniano*, Director of Information Technology, as listed below and, as attached:

2008-2009 - \$69,000 2009-2010 - \$71,000 2010-2011 - \$73,000

J. The superintendent recommends that the board of education confirm/approve the *contract(s)* for *Moises Cordero*, Assistant Director of Information Technology, as listed below and, as attached:

2009-2010 - \$45,000 2010-2011 - \$46,350

Motion of Mrs. Sproviero, Seconded by Mr. Bufis, approving personnel action Resolutions K through M.

Vote: Approved unanimously by roll call vote of the members present. Mrs. Kalinowski was absent from the vote.

K. The superintendent recommends that the board of education confirm/approve the *extra-curricular* coaching/ non-coaching, district/out of district, student activity position(s), for the 2009/2010 school year, as listed below:

NAME	POSITION	STEP	SALARY
Frank Lucibello	Volunteer Middle School Club		\$841
Dr. Angela Snow	National Honor Society Advisor		\$841 (pro rated)
Colin Van Rye	Para- Professional for Boys Basketball Team		- 0 -
Tammy Martone	FBLA-Green Club Advisor		\$841
Patricia DeFedele	Volunteer Sixteenth Avenue School Media Center as needed		<b>-</b> 0 –

<u>Note</u>: This appointment does not include benefits, vacations, health benefits, sick leave, sabbatical leave, or any other benefits provided by contract between the Elmwood Park Education Association and the Elmwood Park Board of Education.

L The superintendent recommends that the board of education confirm/approve the following *extra-curricular activity(s)* request from Mr. Richard D. Tomko, Interim Assistant Superintendent for Curriculum & Instruction/High School Principal, during the 2009-2010 school year, as listed below:

(Middle School Baseball Program)
(Middle School Boys Soccer Program)
(Middle School Girls Soccer Program)
(Middle School Wrestling Program)

M. The superintendent recommends that the board of education confirm/approve the *appointment(s)* as listed below:

SUBSTITUTE TEACHERS: As attached

<u>Note</u>: These appointment(s) do not include benefits, vacations, health benefits, sick leave, sabbatical leave, or any other benefits provided by contract between the Elmwood Park Education Association and the Elmwood Park Board of Education.

Motion of Mrs. Sproviero, Seconded by Mr. Bufis, approving personnel action resolutions N through P.

Vote: Approved unanimously by ro9ll call vote of the members present. Mrs. Kalinowski was absent from the meeting.

N. The superintendent recommends that the board of education confirm/approve a *movement on guide* for Ms. Karen Georgiadis, social studies teacher, at Memorial High School, from \$49,500, Step 5 of the BA teacher salary guide for the 2009/2010 school year to \$50,300 Step 5 of the BA+15 teacher salary guide for the 2009/2010 school year, effective September 1, 2009, through June 30, 2010.

Note: Records indicate that all the necessary requirements have been met.

O. The superintendent recommends that the board of education confirm/approve a *movement on guide* for Ms. Donna Diaz, special education teacher, at Memorial Middle School, from \$50,300, Step 5 of the BA+15 teacher salary guide for the 2009/2010 school year to \$52,700 Step 5 of the MA teacher salary guide for the 2009/2010 school year, effective September 1, 2009, through June 30, 2010.

Note: Records indicate that all the necessary requirements have been met.

P. The superintendent recommends that the board of education confirm/approve an *extrateaching assignment(s)* for Mr. David Kuehne, special education teacher, at Memorial High School, to teach an additional one period per week in BD language arts at a compensation of 1/8<sup>th</sup> of his current salary or \$7,250 (\$58,000 x .125), for the 2009-2010 school year.

Motion of Mr. Cannizzo, Seconded by Mrs. Sproviero, approving personnel action Resolutions Q through S.

Vote: Approved unanimously by roll call vote of the members present. Mrs. Kalinowski Was absent from the meeting.

Q The superintendent recommends that the board of education confirm/approve the *graduate credit reimbursement(s)* as listed below:

Michael Morin 3 credits \$2,370.00

(Memorial Middle School) Felician college

Policy & Regulation

Spring 2009

R. The superintendent recommends that the board of education confirm/approve the *field observation* assignment(s), by the following individual, as listed below:

NAME: Ms. Pranvera Hamiti (pre-service teacher)

SCHOOL: William Paterson University

TIME FRAME: TBD in November (one lesson period approximately 40 minutes)

TEACHER: Ms. Donna diaz (Memorial Middle School)

NAME: Ms. Laura Wilenchik (pre-service teacher)

SCHOOL: Montclair State University

TIME FRAME: 35 hours during November/December 2009

TEACHER: TBD

S. The superintendent recommends that the board of education confirm/approve the *practicum internship(s)* assignment(s), by the following individual, as listed below:

NAME: Ms. Regine Hevner (school counseling)

SCHOOL: Memorial High School

TIME FRAME: Fall, 2009 through Spring, 2010

(Practicum-40 hours, Internship-240 hours)

COUNSELOR: Mr. Jerry Dallessio

Motion of Mrs. Sproviero, Seconded by Mr. Cannizzo, approving personnel action resolution T.

Vote: Approved unanimously by roll call vote of the members present. Mrs. Kalinowski was absent from the meeting.

- T. The superintendent recommends that the board of education confirm/approve the *professional trip(s)* as listed below:
  - 1) David Warner, (Memorial High School) Planning and Implementing I&RS Program, November 13, 2009, full day, New Jersey Department of Education, Richard Stockton College, Robbinsville, at a cost of \$7.00. A substitute is not required. (2<sup>nd</sup> activity)
    - 2) Sueanne Pace, (Memorial High School) Strengthening Content Area Learning Using Cutting-Edge Technology Projects, October 26, 2009, full day, Institute for Educational Development, Holiday Inn, Newark International Airport, Newark, at a cost of \$206.00. A substitute is required. (1<sup>st</sup> activity)
  - 3) Mohammed Saadeh, (Memorial High School) Advanced Placement History, November 21, 2009, (Saturday) John P. Stevens High School, Edison, at a cost of \$215.00. A substitute is not required. (1st activity)
  - 4) Andrea Selvaggi, (Memorial High School) Improving NJ ASK Scores, October 27, 2009, full day, Quest Education Systems, The Wyndham Garden Hotel, Newark, at a cost of \$183.00. A substitute is not required. (1st activity)
  - 5) Lisa Acinapura, (Sixteenth Avenue School) Autism Fall Conference, October 22, 2009, full day, Montclair State University, Montclair, at a cost of \$40.00. A substitute is not required. (1<sup>st</sup> activity)
  - 6) Michele Stark, (Memorial High School/Middle School) Hot Topics in Adolescence Workshop, December 2, 2009, full day, HUMC Auditorium, Hackensack, at a cost of \$70.00. A substitute is not required. (1st activity)
  - 7) Dr. Helen Berman, ( 60 East 53<sup>rd</sup> Street), Joseph Paladino (Memorial High School), Rachel Brody (Memorial Middle School), Patricia Wenzel (60 East 53<sup>rd</sup> Street), Shannon McDermott (Memorial High School), Jill Caruso (60 East 53<sup>rd</sup> Street), Technical Assistance Training Regarding Transition Planning, November 4, 2009, Half day, New Jersey State Department of Education, Learning Resource Center, Dayton, at no cost. A substitute is not required. (1<sup>st</sup> activity for all participants)

- 8) Patricia Wenzel, and Jill Caruso, (60 East 53<sup>rd</sup> Street) Differentiated Instruction to Support Students with Disabilities in General Education Classrooms, October 27, 28, 2009, December 9, 2010, and March 16, 2010, full day, New Jersey Department of Education Office of special Education, Sypek Center, Pennington, at a cost of \$60.00, per participant. A substitute is not required. (2<sup>nd</sup> activity for each participant)
- 9) Dominick Silla, (Sixteenth Avenue School) Kindergarten Supervisor Workshop, November 12, 2009, full day, William Paterson University, Wayne, at no cost. A substitute is not required. (1<sup>st</sup> activity)
- 10) Alison DiScola, (Gantner Avenue School) Keeping Students Actively Engaged in Reading Activities while you Teach Small Groups, November 24, 2009, full day, Institute for Educational Development, Newark, at a cost of \$208.00. A substitute is required. (1<sup>st</sup> activity)
- 11) Toni Clark, (Sixteenth Avenue School) Outstanding Technology Projects to Enhance Content Learning, December 9, 2009, full day, Holiday Inn, Parsippany, at a cost of \$200.00. A substitute is required. (1<sup>st</sup> activity)
- 12) Kathy Arose, (Gantner Avenue School) Outstanding, Current Ideas for Strengthening Your First Grade Classroom Program, December 8, 2009, full day Bureau of Education & Research, Newark, at a cost of \$200. A substitute is required. (1st activity)
- 13) Maria Kittaneh, (Gantner Avenue School) "Writing Toolbox" Breathing Life into your Writing Curriculum, January 27, 2010, full day, MRM Classroom Connections, Hasbrouck Heights, at a cost of \$200. A substitute is required. (1st activity)
- 14) Marguerite Hansen, (Sixteenth Avenue School) Orton Gillingham 30 hour Comprehensive Training, October 19 23, 2009, full day, Holiday Inn, Harmon Meadow, Secaucus, at no cost. A substitute is not required. (1st activity)

Motion of Mr. Cannizzo, Seconded by Mr. DeMatteo, approving personnel action resolutions U and V.

Vote: Approved unanimously by roll call vote of the members present with the exception of Mrs. Sproviero who recused herself from item U. Mrs. Kalinowski was absent from the meeting.

U. The superintendent recommends that the board of education confirm/approve the *appointment(s)* of Ms.Theresa Reuter, 42 Wyckoff Avenue, Waldwick, 07463, as Bookkeeper/Accounts Payable, for the Elmwood Park School District, at a salary of \$35,564, (pro-rated) Step 1, Schedule L, of the Bookkeeper's salary guide, effective October 21, 2009, through June 30, 2010, Pending results of drug screening and fingerprint check.

V. The superintendent recommends that the board of education confirm/approve the *resignation(s)* of Brian Raucci, as in-school suspension coordinator at Memorial High School, effective October 16, 2009.

#### 2. <u>PUPILS</u>

Motion of Mrs. Sproviero, Seconded by Mrs. Rudmann, approving pupil actin resolutions resolutions A through O.

Vote: Approved unanimously by roll call vote of the members present. Mrs. Kalinowski was absent from the meeting.

A. The superintendent recommends that the board of education confirm/approve one-on-one aide(s) for district student(s) as listed below according to the New Jersey Administrative Code, Title 6A, Chapter 14, and as recommended by the Child Study Team, at a cost not to exceed \$12.50 per hour, last year's cost was the same, effective October 21, 2009 through June 25, 2010, services provided by Ms. Rae Ann Sensale:

001494 – PD Grade Pre-K at Gilbert Avenue School

(ongoing)

B. The superintendent recommends that the board of education confirm/approve speech evaluation(s) for district student(s) as listed below according to the New Jersey Administrative Code, Title 6A, Chapter 14, and as recommended by the Child Study Team, at a cost not to exceed \$275 per evaluation, last year's cost was the same, services provided by Perfectly Speaking, LLC, 79 Wilson Street, Saddle Brook 07663:

104538 – SLD Grade 4 at Gantner Avenue School	(ongoing)
001492 – Pre-K	(initial)
100786 – COM Grade 4 at Gantner Avenue School	(ongoing)
001495 – Pre-K	(initial)

C. The superintendent recommends that the board of education confirm/approve speech evaluation(s) for district student(s) as listed below according to the New Jersey Administrative Code, Ttitle 6A, Chapter 14, and as recommended by the Child Study Team, at a cost not to exceed \$275 per evaluation, last year's cost was the same, services provided by Diane Bates, 12 Moro Terrace, Wayne, NJ 07470:

105655 – SLD Grade 6 at Memorial Middle School

(initial)

D. The superintendent recommends that the board of education confirm/approve psychiatric evaluation(s) for district student(s) as listed below according to the New Jersey Administrative Code, Title 6A, Chapter 14, and as recommended by the Child Study Team, at a cost not to exceed \$450 per evaluation, last year's cost was the same, services provided by Dr. Gauderer, Cedar Hill Medical Center, 541 Cedar Hill Avenue, Wyckoff 07481:

000571 – Kindergarten at Gantner Avenue School	(initial)
105278 – Grade 4 at Gilbert Avenue School	(initial)
103400 – Grade 10 at Memorial High School	(initial)
104291 - Grade 2 at Gantner Avenue School	(initial)

E. The superintendent recommends that the board of education confirm/approve neurological evaluation(s) for district student(s) as listed below according to the New Jersey Administrative Code, Title 6A, Chapter 14, and as recommended by the Child Study Team, at a cost not to exceed \$400 per evaluation, last year's cost was \$350, services provided by Dr. Joseph Holahan, St. Joseph's Regional Medical Center, Child Development Center, 703 Main Street, Paterson 07503:

001492 – Pre-K	(initial)
001493 – Grade 11 at Memorial High School	(initial)
001495 – Pre-K	(initial)
104257 – OHI Grade 1 at Sixteenth Avenue School	(ongoing)

F. The superintendent recommends that the board of education confirm/approve neurological evaluation(s) for district student(s) as listed below according to the New Jersey Administrative Code, Title 6A, Chapter 14, and as recommended by the Child Study Team, at a cost not to exceed \$420 per evaluation, last year's cost was the same, services provided by Dr. Peter Heilbroner, Pediatric Neurology, Division of Neurology Group of Bergen County, 1200 East Ridgewood Avenue, Ridgewood 07450:

100786 – COM Grade 4 at Gantner Avenue School (ongoing)

G. The superintendent recommends that the board of education confirm/approve neuropsychiatric evaluation(s) for district student(s) as listed below according to the New Jersey Administrative Code, Title 6A, Chapter 14, and as recommended by the Child Study Team, at a cost not to exceed \$450 per evaluation, last year's cost was the same, services provided by Dr. Gauderer, Cedar Hill Medical Center, 541 Cedar Hill Avenue, Wyckoff 07481:

100786 - COM Grade 4 at Gantner Avenue School (ongoing)

H. The superintendent recommends that the board of education confirm/approve educational evaluation(s) for district student(s) as listed below according to the New Jersey Administrative Code, Title 6A, Chapter 14, and as recommended by the Child Study Team, at a cost not to exceed \$415 per evaluation, last year's cost was the same, services provided by Catapult Learning, 106 – 108 Broadway, Jersey City 07306:

104538 – SLD Grade 4 at Gantner Avenue School	(ongoing)
101402 – Grade 8 at Memorial Middle School	(initial)
103400 – Grade 9 at Memorial High School	(initial)
001493 – Grade 11 at Memorial High School	(initial)
001491 - Grade 12 at Memorial High School	(initial)
100786 - COM Grade 4 at Gantner Avenue School	(ongoing)

I. The superintendent recommends that the board of education confirm/approve occupational therapy evaluation(s) for district student(s) as listed below according to the New Jersey Administrative Code, Title 6A, Chapter 14, and as recommended by the Child Study Team, at a cost not to exceed \$275 per evaluation, last year's cost was \$250, services provided by Boni Gross, OTSN, 41 Hillcrest Road, West Caldwell 07006:

001045 – MD Grade 3 at The Forum School	(ongoing)
001494 – PD Grade Pre-K at Gilbert Avenue School	(initial)
100786 – COM Grade 4 at Gantner Avenue School	(ongoing)

J. The superintendent recommends that the board of education confirm/approve occupational therapy service(s) 1 time per week for 30 minutes for district student(s) as listed below according to New Jersey Administrative Code, Title 6A, Chapter 14, and as recommended by the Child Study Team at a cost not to exceed \$60 per 30 minute session, last year's cost was \$59, services provided by OTSN, 41 Hillcrest Road, West Caldwell 07006:

000571 – Kindergarten at Gantner Avenue School (ongoing)

K. The superintendent recommends that the board of education confirm/approve occupational therapy services(s) 2 times per week for 30 minutes for district student(s) as listed below according to New Jersey Administrative Code, Title 6A, Chapter 14, and as recommended by the child Study Team at a cost not to exceed \$60 per 30 minute session, last year's cost was \$59, services provided by OTSN, 41 Hillcrest Road, West Caldwell 07006:

106328 – COM Kindergarten at Sixteenth Avenue School (ongoing)

L The superintendent recommends that the board of education confirm/approve physical therapy evaluation(s) for district student(s) as listed below according to the New Jersey Administrative Code, Title 6A, Chapter 14, and as recommended by the Child Study Team, at a cost not to exceed \$400 per evaluation, last year's cost was the same, services provided by Essex Pediatric Rehab, 8 Glenwood Way, West Caldwell 07006:

001494 – PD Grade Pre-K at Gilbert Avenue School (initial) 104832 – PD Grade Pre-K at Gantner Avenue School (ongoing)

M. The superintendent recommends that the board of education confirm/approve bi-lingual speech evaluation(s) for district student(s) as listed below according to the New Jersey Administrative Code, Title 6A, Chapter 14, and as recommended by the Child Study Team, at a cost not to exceed \$475 per evaluation, last year's cost was the same, services provided by Catapult Learning, 106 – 108 Broadway, Jersey City 07306:

001488 – Pre-K 106336 - Pre-K (initial)

N. The superintendent recommends that the board of education confirm/approve a Central Auditory Processing evaluation service(s) for district student(s) as listed below according to the New Jersey Administrative Code, Title 6A, Chapter 14, and as recommended by the Child Child Study Team, at a cost not to exceed \$693 per evaluation, last year's cost was the same, services provided by Hackensack Medical Center, Department of Audiology, 30 Prospect Avenue, Hackensack 07601:

100786 - COM Grade 4 at Gantner Avenue School

O. The superintendent recommends that the board of education confirm/approve out-of-district placement(s), and/or continuation of placement(s), as listed below:

#### **BANYAN SCHOOL, Fairfield**

Effective: 9/8/09 through 6/23/10

Cost: \$43,137.00

104554 – COM Grade 2 at Banyan School, Fairfield

(ongoing)

#### EDUCATIONAL PARTNERSHIP FOR INSTRUCTION CHILDREN, Paramus

Effective: 10/1/09 through 6/30/10

Cost: \$67,485.00

105623 – AUT/Pre-K at Epic School, Paramus (ongoing)

#### **NEW BRIDGES, Rockleigh**

Effective: 9/21/2009 through 6/24/2010

Cost: \$65,000.00

106331 - AUT Grade 12 at New Bridges School, Rockleigh

(ongoing)

#### 3. GENERAL

Motion of Mrs. Sproviero, Seconded by Mr. DeMatteo, approving general action resolutions A through D.

Vote: Approved unanimously by roll call vote of the members present. Mrs. Kalinowski was absent from the meeting.

- A. The superintendent recommends that the board of education confirm/approve entering into a *tuition contract* with Wanaque Board of Education for placement of one student (RL) in Wanaque Public School District, payment of homeless student tuition and transportation to be billed by Wanaque Public Schools for the 2009/2010 school year, September 2, 2009, through June 23, 2010 at a per diem rate of \$143.24, in accordance with N.J.A.C. 6A:17-2.6, as attached
- B. The superintendent recommends that the board of education confirm/approve the *guest speaker*(s) request(s) from Mr. Richard Tomko, Interim Assistant Superintendent for Curriculum & Instruction/ Memorial High School Principal, during the 2009/2010 school year, as listed below, and as attached:

Ms. Gina Casesse, Lincoln Technical Institute Students in the Cooperative Education Class October 29, 2009, alternate date, October 30, 2009

C. The superintendent recommends that the board of education confirm/approve the *guest speaker(s)* request(s) from Mr. Tomko, Interim Assistant Superintendent for Curriculum & Instruction/ Memorial High School Principal, during the 2009-2010 school year, as listed below, and as attached:

Shawn Harper Motivational Speaker All Middle and High School Students October 28, 2009

D. The superintendent recommends that the board of education confirm/approve the *meeting schedule* request(s) from Mr. Lawrence DeSantis, Memorial Middle School Principal, for the Memorial Middle School PTO during the 2009/2010 school year, as listed below:

# MEMORIAL MIDDLE SCHOOL PTO MEETINGS (October 14, 2009) (November 12, 2009) (December 9, 2009) (January 13, 2010) (February 18, 2010) (March 17, 2010) (April 14, 2010) (May 12, 2010)

(June 16, 2010)

Motion of Mrs. Sproviero, Seconded by Mr. Cannizzo, approving general action resolutions E through H.

Vote: Approved unanimously by roll call vote of the members present. Mrs. Kalinowski was absent from the meeting.

E. The superintendent recommends that the board of education confirm/approve the *activity*(s) request(s) from Mr. Richard Tomko, Interim Assistant Superintendent for Curriculum & Instruction/Memorial High School Principal, for the 2009/2010 school year, as listed below, and as attached:

#### CHEERLEADING COMPETITION SCHEDULE

(December 6, 2009)
(January 9, 2010)
(January 16, 2010)
(January 23, 2010)
(February 6, 2010)
(February 13, 2010)
(February 14, 2010)
(February 20, 2010)
(February 21, 2010)
(February 27, 2010)
(February 28, 2010)

F. The superintendent recommends that the board of education confirm/approve the *activity(s)* request(s) from Mr. Richard Tomko, Interim Assistant Superintendent for Curriculum & Instruction/Memorial High School Principal, for the 2009/2010 school year, as listed below:

# PIZZA PARTY (Volleyball Team and Parents) November 13, 2009

G. The superintendent recommends that the board of education confirm/approve the *activity*(s) request(s) from Mr. Richard Tomko, Interim Assistant Superintendent for Curriculum & Instruction/Memorial High School Principal, for the 2009/2010 school year, as listed below, and as attached:

# 2009/2010 WINTER GUARD COMPETITIONS (Winter guard Advisor) (Mr. Anthony Pagnozzi)

H. The superintendent recommends that the board of education confirm/approve the *activity*(s) request(s) from Mr. Richard Tomko, Interim Assistant Superintendent for Curriculum & Instruction/Memorial High School Principal, for the 2009/2010 school year, as listed below:

GUITAR CLUB (Grades 9-12) October 2009 through June 2010

Motion of Mrs. Sproviero, Seconded by Mr. Cannizzo, approving general action resolutions I through S.

Vote: Approved unanimously by roll call vote of the members present. Mrs. Kalinowsli was absent from the meeting.

I. The superintendent recommends that the board of education confirm/approve the *activity*(s) request(s) from Mr. Richard Tomko, Interim Assistant Superintendent for Curriculum & Instruction/Memorial High School Principal, for the 2009/2010 school year, as listed below:

ELMWOOD PARK WINTER CLASSIC (Recreation and High School Cheerleading Teams) January 30, 2010 Snow Date: January 31, 2010

J. The superintendent recommends that the board of education confirm/approve the *activity(s)* request(s) from Mr. Richard Tomko, Interim Assistant Superintendent for Curriculum & Instruction/Memorial High School Principal, for the 2009/2010 school year, as listed below:

# BOYS BASKETBALL ALUMNI GAME (Grades 9 – 12 and Basketball Alumni) November 28, 2009

K. The superintendent recommends that the board of education confirm/approve the *activity(s)* request(s) from Mr. Richard Tomko, Interim Assistant Superintendent for Curriculum & Instruction/ Memorial High School Principal, for the 2009/2010 school year, as listed below:

#### EPEA SENIOR CITIZEN BREAKFAST

(High School Cafeteria)
To take place before the viewing of the Spring Musical in March 2010

L. The superintendent recommends that the board of education confirm/approve the *activity(s)* request(s) from Mr. Richard Tomko, Interim Assistant Superintendent for Curriculum & Instruction/ Memorial High School Principal, for the 2009/2010 school year, as listed below:

# ELMWOOD PARK ACADEMIC INVITATIONAL (Grades 11 and 12) TBD

M. The superintendent recommends that the board of education confirm/approve the *activity(s)* request(s) from Mr. Richard Tomko, Interim Assistant Superintendent for Curriculum & Instruction/Memorial High School Principal, for the 2009/2010 school year, as listed below:

# SOFTBALL TRIP AND SCRIMMAGES (Varsity Softball Players Grades 9-12) March 12, 2010, through March 14, 2010

N. The superintendent recommends that the board of education confirm/approve the *fundraiser(s)* request(s) from Mr. Richard Tomko, Interim Assistant Superintendent for Curriculum & Instruction/Memorial High School Principal, during the 2009/2010 school year, as listed below:

#### CHEERLEADING BAKE SALES

(October 26, 2009) (November 16, 2009) (November 20, 2009) (December 7, 2009) (January 25, 2010) (February 22, 2010)

#### TEACHING ITALIAN TO ADULTS

(All grade levels)
October 21, 2009 through December 23, 2009
January 6, 2010 through March 10, 2010

SENIOR CLASS SNACK SALE (Senior Class, Grade 12) November 2, 2009 through May 21, 2010

BOYS BASKETBALL MAGAZINE SALE (Grades 9-12)
October 26, 2009 through February 12, 2010

CHEERLEADING CLOTHING SALE (Grades 9-12) November 2, 2009 through February 22, 2010

> WRESTLING TAG DAY (Wrestling Parents Association) October 31, 2009

> WINTERGUARD TAG DAY (Members of the Winter Guard) May 8, 2010

WRESTLING SNACK SALE (Grades 9-12) January 19, 2010, January 22, 2010

#### FRENCH CLUB BAKE SALE

(Grades 9-12) (December 21, 2009) (January 27, 2010) (February 24, 2010) (March 30, 2010) (April 28, 2010) (May 12, 2010)

# BOOSTER CLUB $3^{RD}$ ANNUAL FRESHMAN BASKETBALL TOURNAMENT

(Freshman Basketball Teams from other Schools 6 to 10 Teams)

December 26, 2009 December 27, 2009 December 28, 2009

#### FRESHMAN CLASS PIZZA SALE

(Grades 6-12) December 23, 2009

#### FRESHMAN CLASS BOO-GRAMS

(Grades 6-12) October 26, 2009 through October 30, 2009

#### BOYS BASKETBALL CALENDAR SCHEDULES

(Grades 9-12) October 26, 2009 through October 30, 2009

#### SOFTBALL BEEFSTEAK DINNER

(All Grade Levels) November 13, 2009

# **VOLLEY COMPETITION**

(Grades 9-12) November 20, 2009

#### GLOW STICK FUNDRAISER

(Grades 9-12) October 23,2009

O. The superintendent recommends that the board of education confirm/approve the *fundraiser(s)* request(s) from Mr. Lawrence DeSantis, Interim Memorial Middle School Principal, for the 2009/2010 school year, as listed below:

TOMORROW'S CHILDREN'S FUND

(Grades 6-8) October 2009 through June 2010

MIDDLE SCHOOL BAKE SALE

(Art Club) (Grades 6-8) November 30, 2009

MIDDLE SCHOOL BAKE SALE

(Chess Club) (Grades 6-8) November 2, 2009

#### MEMORIAL MIDDLE SCHOOL BRACELET SALE

(Grades 6-8) October 2009 through June 2010

P. The superintendent recommends that the board of education confirm/approve the *fundraiser(s)* request(s) from Mr. Stephen Bender, Gantner Avenue School Principal, for the 2009/2010 school year, as listed below:

DINNER TO BENEFIT THE FAMILY OF CHRISTINE BROOKS (Sponsored by the Gantner Avenue School PTO)

October 24, 2009

Q. The superintendent recommends that the board of education confirm/approve the *fundraiser(s)* request(s) from Mr, Dominick Silla, Sixteenth Avenue School Principal, for the 2009/2010 school year, as listed below:

SUNNY-D - BOOK SPREE (Grades Pre-K-5) October 21, 2009 through November 14, 2009

- R. The superintendent recommends that the board of education confirm/approve the *Emergency Action Plan* for Athletics, for the 2009/2010 school year, for Elmwood Park Memorial Middle/ High School, as attached.
- S. The superintendent recommends that the board of education confirm/approve the *assembly(s)* request(s) from Mr. Richard Tomko, Interim Assistant Superintendent for Curriculum & Instruction, as listed below and as attached:

#### PEPPERMINT PLAYHOUSE PUPPETEERS

Gantner Avenue School (December 9, 2009) Gilbert Avenue School (February 11, 2010) Sixteenth Avenue School (November 20, 2009)

JUST SAY NO PROGRAM

(Grades 2-5)
Gantner Avenue School
(October 26, 2009, 1:30 p.m.)
Gilbert Avenue School
(October 26, 2009, 9:30 a.m.)
Sixteenth Avenue School
(October 27, 2009, 1:30 p.m.)

Motion of Mr. Cannizzo, Seconded by Mr. Bufis, approving general action resolution T.

Vote: Approved unanimously by roll call vote of the members present, with the exception that Mrs. Sproviero abstained from the vote because of a conflict of interest. Mrs. Kalinowski was absent from the meeting.

T. The superintendent recommends that the board of education confirm/approve the *Elmwood Park Public Schools Nursing Plan* for the 2009/2010 school year, for the NJ Quality Single Accountability Continuum (N.J. QSAC), as attached:

Motion of Mrs. Sproviero, Seconded by Mrs. Gerardi, approving general action resolution U.

Vote: Approved unanimously by roll call vote of the members present. Mrs. Kalinowski was absent from the meeting.

U. The superintendent recommends that the board of education confirm/approve the *job description(s)*, as listed below and, as attached:

#### DIRECTOR OF INFORMATION TECHNOLOGY

#### ASSISTANT DIRECTOR OF INFORMATION TECHNOLOGY

Motion of Mrs. Sproviero, Seconded by Mr. Bufis, approving general action resolution V.

Vote: Approved unanimously by roll call vote of the members present. Mrs. Kalinowski was absent from the vote.

V. The superintendent recommends that the board of education confirm/approve the *field trip(s)* as listed below:

MEMORIAL MIDDLE SCHOOL: C. Cueto

ACTIVITY: Repertorio Espanol-El Quijote (play)

LOCATION:

DATE:

March 9, 2010

TIME:

9:30 a.m.- 2:30 p.m.

PARTICIPANTS:

(80) Grade 8 Students

CHAPERONES:

2 females/1 male

TRANSPORTATION:

A&S Transportation

MEMORIAL MIDDLE SCHOOL: C. Cueto

ACTIVITY: Repertorio Espanol-La Gringa (play)

LOCATION:

DATE:

March 24, 2010

TIME:

9:30 a.m.- 2:30 p.m.

PARTICIPANTS:

(86) Grade 7 Students

CHAPERONES:

2 females/1 male

TRANSPORTATION:

A&S Transportation

MEMORIAL HIGH SCHOOL: C. DiMartino

ACTIVITY: Annual Science Day (program)
LOCATION: William Paterson University, Wayne

DATE: November 20, 2009
TIME: 8:30 a.m.- 2:00 p.m.
PARTICIPANTS: (48) Grade 12 Students

CHAPERONES: 3 males/1 female TRANSPORTATION: District Bus

GANTNER AVENUE SCHOOL:
ACTIVITY:
M. Kittaneh/K. Arose
Max & Ruby (play)

LOCATION: Montclair State University, Montclair

District Bus (2)

DATE: February 11, 2009
TIME: 9:15 a.m.- 12:00 p.m.
PARTICIPANTS: (50) Grade 1 Students
CHAPERONES: 10 females/2 males

TRANSPORTATION:

#### 3. PERSONNEL

Motion of Mrs. Sproviero, Seconded by Mr. Bufis, approving general action resolution W.

Vote: Approved unanimously by roll call vote of the members present. Mrs. Kalinowski was absent from the meeting.

W. The superintendent recommends that the board of education *rescind* that portion of the 2008/2009 personnel recommendations which pertains to Ms. Carole Wicks, Confidential Executive Secretary, and the indicated tenure date.

#### 4. GENERAL

Motion of Mr. Bufis, Seconded by Mr. Cannizzo, approving general action resolution W.

Vote: Approved unanimously by roll call vote of the members present. Mrs. Kalinowski was absent from the meeting.

W. The superintendent recommends that the board of education confirm/approve the *job descriptions* as listed below:

LUNCH AIDE
TEACHER/CLASSROOM AIDE
PARAPROFESSIONAL-COACH/CLUB ASSISTANT

# M. <u>APPROVAL OF MINUTES</u>

Motion of Mrs. Sproviero, Seconded by Mr. Bufis, approving action resolution M1, Approval of Minutes.

Vote: Approved unanimously by roll call vote of the members present. Mrs.

Kalinowski was absent for the meeting.

**M1.** BE IT RESOLVED: that the minutes of the following meeting be approved:

Regular Meeting - September 22, 2009

#### F. FINANCIAL

Motion of Mr. Cannizzo, Seconded by Mr. Bufis, approving action resolutions F1a and F1b, Financial reports.

Vote: Approved unanimously by roll call vote of the members present, with the exception of Mrs. Sproviero, who recused herself from the vote of F1b, due to a conflict of interest. Mrs. Kalinowski was absent from the meeting.

**F1a.** BE IT RESOLVED: that the following 2009-2010 reports, attached, are accepted

and approved for filing and audit:

**Board Secretary's Reports/September** 

**Transfer Report/September** 

**F1b.** BE IT RESOLVED: that the following 2009-2010 reports, attached, are accepted

and approved for filing and audit:

**Treasurer of School Monies Report/September** 

## F2. <u>Issuance of Purchase Orders</u>

Motion of Ms. Pellegrine, Seconded by Mr. DeMatteo, approving action resolution F2, Issuance of Purchase Orders.

Vote: Approved unanimously by roll call vote of the members present, with the exception of Mr. Bufis, who voted no as to item 10-0782, and Mrs. Sproviero recused herself from the vote as to item 10-0782. Mrs. Kalinowski was absent from the meeting.

BE IT RESOLVED: that the Elmwood Park Board of Education, based upon the

recommendation of the business administrator, confirms the action of the secretary in having issued purchase orders since

the last regular meeting of the board, as attached.

#### F3. Confirmation of Bills and Warrants

Motion of Ms. Pellegrine, Seconded by Mr. DeMatteo, approving action resolution F3, Confirmation of Bills and Warrants.

Vote: Approved unanimously by roll call vote of the members present. Mrs. Kalinowski was absent from the meeting.

BE IT RESOLVED: that, based upon the recommendation of the superintendent

and business administrator, the bills payable from JPMorgan

Chase Board of Education General Account, which were reviewed by Finance Committee be confirmed for payment.

# F4. Stipend and Overtime Payroll Confirmation

Motion of Mr. Cannizzo, Seconded by Mr. DeMatteo, approving action resolution F4, Stipend and Overtime Payroll confirmation.

Vote: Approved unanimously by roll call vote of the members present. Mrs. Kalinowski was absent from the meeting.

BE IT RESOLVED: that the Elmwood Park Board of Education confirms the action

of the board secretary/business administrator in issuing the

stipend payroll for September; and

#### BE IT FURTHER RESOLVED:

that the Elmwood Park Board of Education confirms the action of the board secretary/business administrator and the superintendent in issuing overtime and per diem vouchers received and made payable for September, as attached.

## F5. Acknowledgment of Student Activity Account Balances

Motion of Mr. Cannizzo, Seconded by Mr. Bufis, approving action resolution F5, Acknowledgment of Student Activity Account Balances.

Vote: Approved unanimously by roll call vote of the members present. Mrs. Kalinowski was absent from the meeting.

BE IT RESOLVED: that, upon the recommendation of the board secretary/

business administrator, the board acknowledges student activity account balances for period ending September 2009,

as attached.

#### G. GENERAL

#### G1. Use of Facilities - Approvals

Motion of Mr. Cannizzo, Seconded by Mrs. Sproviero, approving action resolution G1, Use of Facilities.

Vote: Approved unanimously by roll call vote of the members present. Mrs. Kalinowski was absent from the meeting.

BE IT RESOLVED: that, upon the recommendation of the superintendent and

business administrator, the board approves the requests for Use of School Facilities, per Board Policy #1330, as attached.

# G2. School Bus Emergency Evacuation Drill Report/Gantner Avenue School

Motion of Mrs. Sproviero, Seconded by Mr. Bufis, approving action resolutions G2 through G6, School Bus Emergency Evacuation Drill Reports.

Vote: Approved unanimously by roll call vote of the members present. Mrs. Kalinowski was absent from the meeting.

BE IT RESOLVED: that the Elmwood Park Board of Education hereby authorizes

that the attached Bus Emergency Evacuation Drill Report for Gantner Avenue School be reflected in official board

minutes of this meeting.

#### G3. School Bus Emergency Evacuation Drill Report/Sixteenth Avenue School

BE IT RESOLVED: that the Elmwood Park Board of Education hereby authorizes

that the attached Bus Emergency Evacuation Drill Report for 16<sup>th</sup> Avenue School be reflected in official board minutes

of this meeting.

#### **G4.** Acceptance of Comprehensive Maintenance Plan

BE IT RESOLVED: that the Elmwood Park Public Schools hereby accepts and

authorizes the board secretary/business administrator to submit the attached Comprehensive Maintenance Plan for Fiscal Year

2009-2010 and Budget Year 2010-2011 in compliance with

Department of Education requirements, as attached.

#### G5. School Bus Emergency Evacuation Drill Report/Memorial High School

BE IT RESOLVED: that the Elmwood Park Board of Education hereby authorizes

that the attached Bus Emergency Evacuation Drill Report

be reflected in official board minutes of this meeting.

#### G6. School Bus Emergency Evacuation Drill Report/Memorial Middle School

BE IT RESOLVED: that the Elmwood Park Board of Education hereby authorizes

that the attached Bus Emergency Evacuation Drill Report for Memorial Middle School be reflected in official board

minutes of this meeting.

## G7. <u>Disposal of District Assets</u>

Motion of Mr. Bufis, Seconded by Mr. DeMatteo, approving action resolution G7, Disposal of District Assets.

Vote: Approved unanimously by roll call vote of the members present. Mrs. Kalinowski was absent from the meeting.

BE IT RESOLVED: that the Elmwood Park Board of Education hereby declares

two district vehicles non-functioning and no longer serviceable

and hereby authorizes the transfer of ownership of said

vehicles, as attached.

#### L. LEGAL

#### Contract Award for County of Bergen, Department of Health Services

Motion of Mr. Cannizzo, Seconded by Mr. Bufis, approving action resolution L1, Contract Award for County of Bergen, Department of Health Services, as amended.

Vote: Approved unanimously by roll call vote of the members present, with the exception of Mrs. Sproviero, who abstained from the vote.

**L1.** BE IT RESOLVED: that, upon recommendation of the superintendent and

business administrator, the board awards and approves

entrance into a contract with the County of Bergen, Department of Health Services, for the administration and supervision of

basis nursing services, as attached.

# L2. Contract Award for Sylvia Record

Motion of Mr. Bufis, Seconded by Mr. Cannizzo, approving action resolution L2, Contract Award for Sylvia Record.

Vote: The above motion was carried by a vote of seven (7) ayes and one (1) nay (Mrs. Sproviero). Mrs. Kalinowski was absent from the meeting.

BE IT RESOLVED: that, upon recommendation of the superintendent and

business administrator, the board awards and approves entrance into a contract with Sylvia Record, for basic

nursing services, as attached.

#### L3. Authorize Purchase of Electric Generation Services

Motion of Mr. Bufis, Seconded by Mrs. Rudmann, approving action resolution L3, Authorize Purchase of Electric Generation Services.

Vote: Approved unanimously by roll call vote of the members present. Mrs. Kalinowski was absent from the meeting.

BE IT RESOLVED: that, upon recommendation of the superintendent and

business administrator, the board hereby authorizes the purchase of electric generation services through the Alliance for Competitive Energy Services (ACES), as

attached.

#### G8. Approve First Reading Policy 3326/Payment for Goods and Services

Motion of Ms. Pellegrine, Seconded by Mr. Bufis, approving addendum action resolution G8, Approve First Reading of Policy 3326.

Vote: Approved unanimously by roll call vote of the members present. Mrs. Kalinowski was absent from the meeting.

BE IT RESOLVED: that, upon recommendation of the superintendent

and board secretary/business administrator, the board of education does hereby confirm/approve (FIRST READING) of the revised policy(s) listed below:

PAYMENT FOR GOODS AND SERVICES
Policy 3326

Motion of Mr. Cannizzo, Seconded by Mr. Bufis, to waive the order of business to allow Dough Koban to address the board.

Vote: Approved unanimously by roll call vote of the members present. Mrs. Kalinowski was absent from the meeting.

Motion of Mr. Cannizzo, Seconded by Mrs. Sproviero, the board waive the order of business for a short recess.

Vote: Approved unanimously by roll call vote of the members present. Mrs. Kalinowski was absent from the meeting.

Motion of Mr. Cannizzo, Seconded by Mrs. Sproviero, to enter into closed session.

Vote: Approved unanimously by roll call vote of the members present. Mrs. Kalinowski was absent from the meeting.

WHEREAS: the Elmwood Park Board of Education must discuss subjects concerning

litigation and negotiations; and

WHEREAS: said subjects are not appropriate to be discussed in a public meeting; and WHEREAS: said subjects are within the exemptions permitted to be discussed in private

session pursuant to P. L. 1975, Chapter 231, it is therefore

RESOLVED: that the said subjects shall be discussed in private session by this board and

administrative staff, and information pertaining thereto will be made available to the public as soon thereafter as possible once the reasons for nondisclosure no

longer exist.

Upon returning from closed session, by motion of Ms. Pellegrine, which was seconded by Mr. DeMatteo, the following resolution was presented relative to Fiscal Analysis.

Vote: The above motion was carried by a vote of seven (7) ayes and one (1) abstention (Mrs. Sproviero). Mrs. Kalinowski was absent from the meeting.

BE IT RESOLVED: that the board of education does hereby approve the job description of Fiscal

Analyst as presented at the board meeting held May 19, 2009, as amended;

and

BE IT FURTHER RESOLVED:

that the board of education hereby authorizes the board secretary/business administrator to move forward and advertise for said position of Fiscal Analyst.

Motion of Ms. Pellegrine, Seconded by Mr. DeMatteo, the following resolution was presented relative to the settlement of special education case involving student VB.

Vote: Approved unanimously by roll call vote of the members present. Mrs. Kalinowski was absent from the meeting.

BE IT RESOLVED: that the board of education does hereby approve Stipulation of Settlement as it relates to settlement of special education case relative to student VB, as attached.

By motion of Ms. Pellegrine, which was seconded by Mr. DeMatteo, the meeting was adjourned at 10:43 p.m.

I hereby certify these final summary minutes of the meeting of the Elmwood Park Board of Education in session on Tuesday, October 20, 2009, to be true and correct and in complete agreement with the official Minute Book of the Board of Education.

Respectfully submitted,

William P. Moffitt Board Secretary